

Issuance Date: September 19, 2011
Pre-Bid Meeting Date: September 23, 2011
Bid Opening Date: October 5, 2011
BMA Approval Date: October 24, 2011

INVITATION TO BID

**GERMANTOWN ROAD @ METHODIST HOSPITAL DRIVEWAY
TRAFFIC SIGNAL**



CITY OF GERMANTOWN
1930 SOUTH GERMANTOWN ROAD
GERMANTOWN, TENNESSEE 38138



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Date: September 19, 2011

The City of Germantown, Tennessee, will accept Bids on:

Germantown Road @ Methodist Hospital Driveway Traffic Signal

Bid shall be mailed in a **sealed envelope** marked “**GERMANTOWN RD/ METHODIST HOSPITAL TRAFFIC SIGNAL**” in the lower left-hand corner of the envelope and addressed to Purchasing Officer, City of Germantown, P. O. Box 38809, Germantown, TN 38183-0809 or, **if using express mail** (Fed Ex, Priority Mail, etc), address to 1930 S. Germantown Rd., Germantown, TN 38138. Please place in a sealed envelope inside the express mail packaging. (*Bid must be received by the City prior to the time indicated below.*) **Please mark envelope with the name of the Bid.**

Bid shall be opened at 1930 S. Germantown Rd at 2:00 p.m. CST on October 5, 2011.

Mandatory Pre-bid Meeting will be held at 10:30 a.m. CST on September 23, 2011 at Economic & Community Development Building at 1920 S. Germantown Road in Germantown, Tennessee.

All purchases are F.O.B. Germantown, Tennessee.

The City reserves the right to accept or reject any Bid, to accept a Bid containing variations from these specifications if the Bid so merits, and to accept partial Bids. *Bids must be submitted on the Bid document that the City issues and it must be signed.*

The Successful Bidder shall be prohibited from discriminating against any individual due to his race, creed, color, national origin, age or sex.

The City may waive any informalities or minor irregularities. The Board of Mayor and Aldermen is the final authority and shall have the right to reject any single Bid or all Bids submitted.

See attached Specifications, Bid Sheet, Bid Bond and Drug and Alcohol Testing Acknowledgment Statement and Affidavit that all must be returned as part of the Bid. Returning the form for disclosure of the Title VI and Title IX information is voluntary.

The Standard Germantown Construction Contract, Payment Bond, Performance Bond and the required Insurance Certifications are included and will be required from the selected Bidder.

Sincerely,

Lisa Piefer

Lisa A. Piefer
Purchasing Officer

ADVERTISEMENT FOR BIDS

Separate sealed BIDS will be received by the City of Germantown at the office of the Purchasing Officer at 1930 South Germantown Road, Germantown, Tennessee until 2:00 p.m., Local Time, on the 5th day of October, 2011, and then at said office publicly opened and read aloud for the construction of:

Project: Germantown Road @ Methodist Hospital Driveway Traffic Signal

The Project is briefly described as follows: Installation of a traffic signal on Germantown Road at the Methodist Hospital Driveway as specified herein and/or indicated on the Plans, Drawings and Technical Specifications.

The Contractor shall be capable of obtaining a State of Tennessee classification of CE or E and have an IMSA Level 1 Technician on hand prior to the award of the project.

Mandatory Pre-Bid Meeting is _at 10:30 a.m. CST on September 23, 2011 at Economic & Community Development Building at 1920 S. Germantown Road in Germantown, Tennessee

Copies of the CONTRACT DOCUMENTS and plans and specifications may be examined and obtained at the following location(s):

City of Germantown - Owner
Purchasing Officer
1930 South Germantown Road
Germantown, TN 38138

Examined Only at: Builder's Exchange
642 S. Cooper Street
Memphis, Tennessee 38104

F. W. Dodge McGraw Hill Information Services Co.
www.construction.com

A non-refundable fee of \$25.00 must be paid per CD or DVD set of said documents, plans and specifications.

Each BID must be submitted on forms provided in the BID PACKET DOCUMENTS provided and either accompanied by a BID BOND, properly executed on the form provided, or a Certified check or Cashier's check drawn on a National or Tennessee Bank in the amount of five percent (5%) of the TOTAL BID PRICE and payable to the City of Germantown.

For construction projects, the BIDDER'S license number, its expiration date, and that part of the classification applying to the BID, together with certain information regarding subcontractors, must appear on the envelope containing the BID, otherwise the BID shall not be opened or considered. For additional details on this requirement, see Document C of the attached document headed "Information for Bidders". The successful BIDDER shall be prohibited from discriminating against any individual due to the individual's race, creed, color, national origin, age, or sex.

The City may waive any informalities or irregularities. The Board of Mayor and Aldermen of the City is the final authority and shall have the right to reject any single BID or all BIDS submitted.

Purchasing Officer
City of Germantown, Tennessee

